

4.5 Maintenance of Records

The Medicaid Agency maintains or supervises the maintenance of records necessary for the proper and efficient operation of the plan, including records regarding applications, determination of eligibility, the provision of medical assistance, and administrative costs, and statistical, fiscal and other records necessary for reporting and accountability, and retains these records for the period required by the Secretary and described in 6.1

4.6 Availability of Agency Program Manuals

The Medicaid Agency assures access to program manuals, rules and policies, including this plan, by individuals outside the Medicaid Agency. Access is available at the agency's office and through other entities as determined appropriate by the agency.

4.7 Required Provider Agreement

The Medicaid Agency, through the Medical Referral program, maintains agreements with off-island providers furnishing services under the plan in which the provider agrees to:

- a) Keep any record necessary to disclose the extent of service the provider furnishes to patients;